

Help Us Help You:

Follow the EFT Payment Process for Smooth Transactions



For National Office to support clubs more efficiently we ask that you consider:

EFT Payments to The Smith Family

Important Note: VIEW National Office does not have access to The Smith Family bank account where VIEW funds are deposited.

1. Making EFT payments to The Smith Family.

- It is imperative that Clubs complete and send their EFT form for **ALL PAYMENTS**, with the exception of Gift Cards (the gift card form acts as your EFT form).
- Clubs are reminded to complete the Transaction Date on the form so that payments can be matched with funds received from your club.
- Without your completed EFT form we are unable to match payments to your invoices.

Note: VIEW National Office does not have access to The Smith Family the bank account where VIEW funds are deposited.

2. Gift Cards for Students

- Clubs are reminded that for EFT purchased Gift Cards, they need to complete and send the Gift Card [Form](#). Without the form your request for a gift card for your student/s cannot be processed. Payment only does not action your request for gift card/s.

Note: VIEW National Office does not have access to The Smith Family the bank account where VIEW funds are deposited.

3. Provision of Invoices

- VIEW National Office provides invoices for payments for new members and merchandise purchases only when we send the items/packs to the Club. We do not send invoices on receipt of new members payments/orders.
- EFT payments – need to provide your Club EFT Form to view@thesmithfamily.com.au to ensure your payments can be matched back to your invoice/s.
- All invoices awaiting payment will be sent to the Club with an outstanding balance.
- **DO NOT** send EFT payment before you receive an invoice for Stock Orders or New Member Joining Fee/s.